



RASHTRIYA RAKSHA UNIVERSITY
An Institution of National Importance
(Pioneering National Security and Police University of India)
Lavad Ta- Dahegam, Dist.-Gandhinagar, Gujarat, India
website: www.rru.ac.in

School of Forensics, Risk Management & National Security

Walk in Interview/Online : RRU/SFRMNS/2021-22/05

Walk in interview for following staff on purely contractual basis are being scheduled at School of Forensics, Risk Management & National Security, Rashtriya Raksha University, Lavad, Ta- Dahegam, Gandhinagar, Gujarat - INDIA:

Sr. No.	Name of the Post	Nature of Position	Monthly Fixed Remuneration	Date of Interview
01	Scientific Assistant	Contractual	Rs. 38,000/- (fixed)	22/02/2022

- Interested candidates can submit their Resumé on or before **15th February 2022 till 13:00 Hrs** to ao.sfrmns@rru.ac.in.
- The short-listed candidates will be called for interviews (online/offline as per prevailing Covid-19 situation) after a due screening of the applications.

Director, SFRMNS

Eligibility Criteria for the Contractual Post

Sr. No. 01)

Scientific Assistant

Educational Qualification & Experience

- A candidate having 60% marks in Masters Degree in Forensic Science or Physical Science or Chemical Science or Biological Science from a recognized University/Institute with experience in a University Forensic Science School / Department of at least one year or similar experience in the laboratory of Govt/Semi Government/Public/Private University or institutions for at least one year.
or
- A candidate having 60% marks in bachelors' Degree in Forensic Science or Physical Science or Chemical Science or Biological Science from a recognized University/Institute with experience in a University Forensic Science School / Department of at least three year or similar experience in the laboratory of Govt/Semi Government/Public/Private University or institutions for at least three years.

Other Desirable Qualification

- Experience of working in the laboratory of forensic educational institution / university.
- Excellent organizing skills, systematic, methodological, comprehensive approach to work.
- Excellent written and verbal communication skills.
- Knowledge of maintaining records of consumables and non-consumables in a laboratory of forensic science educational institution.
- Basic knowledge of Computers
- Having research / publications in National and International Journals.

Key Roles / Responsibilities

- Keeping upkeep records of scientific equipment's, glass wares, chemicals and other laboratory apparatus.
- To issue glassware, chemical and lab apparatus etc. to students for practical's and keep that in position after cleaning. The breakage and consumption, if any, shall be recorded for further necessary action.
- To maintain the logbooks.
- To perform tests and analysis under the direction of the supervisors.
- To maintain technical records and prepare records
- To look after overall respective laboratory management.
- To schedule and oversee the maintenance or calibration of equipments
- They will assist the different laboratory in-charge faculties in their research work, teaching and training and other day to day work as assigned by the teaching faculty and the Director of the School.
- To create and manage all data information regarding the laboratories
- To provide support in all research projects / assignments of SFRMNS and to carry out research and publication work as assigned.
To perform other duties assigned by Director, Faculty Members of SFRMNS and other authorities of the University.

General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. **The applicant shall be offered for the fixed term appointment upto 31/3/2022 or as may be stated in appointment order.**
3. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension of conversion into permanent employment.
4. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
5. The candidate should be physically and mentally fit.
6. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
7. All the candidates are expected to download from RRU website (also available on SFSRM Webpage), duly fill and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
8. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
9. The Rashtriya Raksha University shall have the right to:
 - a. relax any of the qualifications/experience at its discretion;
 - b. draw/ reserve panel(s) against the possible vacancies in the near future;
 - c. The University reserves the right to interview or select candidates who meet the expected criteria and who in the view of the Selection Panel can justify the nature of duties.
10. Experience and qualification will be reckoned as on the date of interview.
11. No TA / DA shall be paid to the candidates for attending the interview.
12. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
13. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.

14. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
15. Candidate has to stay at Rashtriya Raksha University Lavad Campus, if required.
16. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University.
17. Reporting time for walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
18. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
19. Qualified female, reserved category, minority candidates are strongly encouraged.
20. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
21. Candidate has to download the brief profile of the candidate for teaching or non-teaching staff for walk-in-interview from the RRU website. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
22. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
23. If you have any query/questions/information, please write only on director.sfsrm@rru.ac.in

Schedule of Online / Walk-In-Interview**School of Forensics, Risk Management & National Security****Rashtriya Raksha University**

Sr. No.	Name of Post	Date of Interview	Reporting Time	Interview Time
01	Scientific Assistant	22/02/2022	10:00 AM	11:00 AM

- Interested candidates can submit their Resumé on or before 15th February 2022 till 13:00 HRS to ao.sfrmns@rru.ac.in.
- The short-listed candidates will be called for interviews (online/offline as per prevailing Covid-19 situation) after a due screening of the applications.

COVID-19 Guidelines to be followed during the walk-in-interview.

1. Candidate will not be allowed for **walk-in-interview**, if he/she has any COVID like symptoms. He/ she have to submit the attached declaration from before entering in the premises.
2. Face-mask is compulsory & installed Arogya setu APP in his/her mobile throughout the process of **walk-in-interview**
3. Any Luggage will not be allowed within the premises during **walk-in-interview**. It should be keep outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **walk-in-interview**.
5. All the Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.

CORONA VIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of walk-in interview:
5. Have You Travelled abroad in past three months ? Yes _____ No _____.
(If Yes, then answer question 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?
Yes _____ No _____. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent Pain in the Chest		

I undersigned, herewith declare that all information given above are true to best of my knowledge and I currently do not live in containment zone as per notified by Government.

Date:

Name & Signature of Candidate: