



RASHTRIYA RAKSHA UNIVERSITY
An Institution of National Importance
(Pioneering National Security and Police University of India)
Lavad Ta- Dahegam, Dist.-Gandhinagar, Gujarat, India
website: www.rru.ac.in

School of Criminology & Behavioural Sciences (SCBS)

Walk in Interview: RRU/SCBS/2022/02 on 18/02/2022 at 10.00am.

Walk in interview for the following posts on purely contractual basis are being scheduled at School of Criminology & Behavioural Sciences, Rashtriya Raksha University, Lavad, Ta- Dahegam, Gandhinagar, Gujarat – INDIA on 18/02/2022 at 10.00am

Sr. No.	Name of the Post	Number of Position	Monthly Fixed Remuneration	Date of Interview
01	Assistant Professor (Clinical Psychology)	1	Rs.60000 – Rs.75000	18-02-2022
02	Assistant Professor (Clinical Psychology)	1	Rs.60000 – Rs.75000	18-02-2022
03	Clinical Psychologist (RCI Registered)/Lecturer	1	Rs.40000 – Rs.50000/-	18-02-2022
04	Research Associate cum Admin Assistant (Women & Safety Division)	1	Rs.40000/-	18-02-2022
05	Research Assistant	1	Rs.30000/-	18-02-2022
06	Administrative Officer	1	Rs.35000/-	18-02-2022

Note: The advertised positions may vary as per the availability of suitable candidates

Director, SCBS

Eligibility Criteria for the Contractual Post

(Sr. No. 01)

Assistant Professor (Clinical Psychology)

Educational Qualification & Experience

- MA/ M.Sc in Clinical/Forensic/Neuro/ Cognitive/ psychology
- M. Phil in Clinical Psychology (RCI Approved) &/ or Doctorate in Clinical Psychology (RCI Approved) or Ph.D. in Clinical /Forensic/ Neuro/ Cognitive psychology
- Minimum 5 year of experience of teaching at postgraduate level
- Minimum 5 publications in reputed journal
- NET/SET in respective discipline
- Experience in Psychometric Assessments, Therapy and Investigative Technologies

Other Desirable Qualification

- Preference will be given to candidate having experience in Forensic/behavioral/research lab & mental health institution
- Teaching, Research and /or Professional experience from reputed organizations
- Papers presented / published at International Conferences and/or in referred journals
- Proficiency in English and working knowledge of Hindi and Gujarati.
- Ability to meet the timelines.
- Excellent research skills
- Ability to prepare reports / papers on various assignments
- Ability to prepare and apply separate research projects

Key Responsibilities

- Teaching, Research, Training, Forensic/Clinical consultancy and other Extension Activities
- To start outdoor services for civil, Criminal, Juvenile and Family court cases
- To carry out and supervise Research Projects allotted in the relevant subject domain.
- To develop and deliver online Training Modules.

Educational Qualification & Experience

- MA/ M.Sc in Clinical/Forensic/Neuro/ Cognitive/ psychology
- M. Phil in Clinical Psychology (RCI Approved) &/ or Doctorate in Clinical Psychology (RCI Approved) or Ph.D. in Clinical /Forensic/ Neuro/ Cognitive psychology
- Minimum 1 year of teaching experience
- Minimum 2 research publications

Other Desirable Qualification

- Preference will be given to candidate having experience in Forensic/behavioral/research lab & mental health institution
- Teaching, Research and /or Professional experience from reputed organizations
- Papers presented / published at International Conferences and/or in referred journals
- Proficiency in English and working knowledge of Hindi and Gujarati.
- Ability to meet the timelines.
- Excellent research skills
- Ability to prepare reports / papers on various assignments
- Ability to prepare and apply separate research projects

Key Responsibilities

- Teaching, Research, Training, Forensic/Clinical consultancy and other Extension Activities
- To start outdoor services for civil, Criminal, Juvenile and Family court cases
- To carry out and supervise Research Projects allotted in the relevant subject domain.
- To develop and deliver online Training Modules.

Educational Qualification & Experience

- M.Phil. in Clinical Psychology (RCI Approved) & registered
- Experience in Psychometric Assessments, Therapy and Counselling.
- Fresher's may also apply

Other Desirable Qualifications

- Preference will be given to the candidates with clinical experience from a mental health institution or medical setup.
- Teaching, Research and/or professional experience from reputed organization/laboratories
- Proficiency in English, Hindi, and Gujarati (preferably).
- Excellent communication skills and ability to handle complex cases.
- Ability to prepare reports/case studies on various assignments.
- Experience of research in relevant areas.

Key Responsibilities and Duties

- To provide mental health services.
- To carry out psychological assessments and submit the reports.
- Supervise interns and students for clinical exposure.

Educational Qualification & Experience

- A Candidate having Master degree with 55% marks in the relevant subject specialization related to Criminology, Criminal Justice Social Work, Psychology, Sociology, Anthropology, Women's studies, etc.

Desirable Qualification:

- Knowledge of Data collection, Compilation & or professional experience from reputed organization especially women's related data interpretations.
- Research, and/or professional experience from reputed organizations/laboratories.
- Papers presented/published at Conferences and/or in refereed journals.
- Proficiency in English, Hindi, and Gujarati (preferably).
- Excellent research skills.
- Ability to prepare reports/papers on various assignments.

Key Responsibilities and Duties

- To be appointed as a Nodal Person of MHA women safety Division's related data information.
- Conduct interdisciplinary research in areas of national security/crime data analysis.
- Provide research assistance to University authorities relevant to data, when required
- Maintain various information databases for the purposes of use by senior management
- Prepare regular reports.
- Maintains a variety of paper and electronic records for necessary and ensuring security of the records.
- Provides a variety of administrative support functions.
- May supervise and train subordinate staff.
- Assisting in planning and monitoring of developmental of the school/University
- Plan, organizes and monitors inter-departmental administrative programs and activities.
- To come up with innovative outreach projects.
- To efficiently design and carry out research works in the interdisciplinary areas of women & safety.

Educational Qualification & Experience

- MA/M.Sc in Cyber Psychology/Military Psychology/Forensic psychology/Clinical Psychology
- Freshers can apply.

Desirable Qualification

- Preference will be given to those who are having experience in the above mentioned educational qualification.
- Teaching, Research, and/or professional experience from reputed organizations/laboratories.
- Papers presented/published at Conferences and/or in refereed journals.
- Proficiency in English, Hindi, and Gujarati (preferably).
- Excellent research skills.
- Ability to prepare reports/papers on various assignments.

Key Responsibilities and Duties

- To assist with ongoing research projects.
- To come up with innovative outreach projects.
- To efficiently design and carry out research works in the interdisciplinary areas of psychology.

Educational Qualification & Experience

A candidate having Master's Degree from recognized University with minimum five years of experience or a candidate having Bachelor's Degree with minimum seven years' experience in the relevant field or administration preferably in academic-research institute setup/ Government/Semi Government/Public or Private Enterprise/ Firms.

Other Desirable Qualification

- Knowledge of academic or administrative or Procurement or Examination or Human Resource (recruitment, promotion) regulations and rules
- Ability to work with government and academic departments and offices
- Fluency in English is essential
- Professional competence includes knowledge of functioning of academic/research institution
- Excellent verbal and written communication skills.
- Excellent interpersonal and conflict resolution skills.
- Excellent organizational skills and attention to detail
- Proven record of integrity, honesty, maintenance of confidentiality and devotion to services; ability and commitment for long working hours and week-ends / holidays and professional commitment to meet deadlines under stressful conditions essential
- Female candidates are encouraged to apply.

Responsibilities

- Maintain various information databases for the purposes of use by senior management
- Maintains financial accounts of the Section.
- Prepare regular reports on expenses and school budgets
- Maintains a variety of paper and electronic records for the Faculty, visiting faculty and archiving as necessary and ensuring security of the records.
- Provides a variety of administrative support functions
- May supervise and train subordinate staff.
- May act as advisor on administrative matters to school dean & officers.
- Assisting in planning and monitoring of developmental of the school/University
- Plan, organizes and monitors inter-departmental administrative programs and activities.
- Ensure timely correspondence with statutory bodies and contributes to the meeting of the needs of the bodies requirements, in consultation with the Director SCBS, Registrar and Office of the Vice Chancellor, RRU.
- Maintain various information databases for the purposes of use by senior management
- To perform any other responsibility assigned by the university.

General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The applicant shall be offered for the fixed term appointment for 364 days or less as may be stated in appointment order.
3. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension or conversion into permanent employment.
4. **The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.**
5. The candidate should be physically and mentally fit.
6. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
7. All the candidates are expected to download from RRU website (also available on SCBS Webpage), duly fill and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
8. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
9. **The Rashtriya Raksha University shall have the right to:**
 - a. **relax any of the qualifications/experience at its discretion;**
 - b. **draw/ reserve panel(s) against the possible vacancies in the near future;**
 - c. **The University reserves the right to interview or select candidates who meet the expected criteria and who in the view of the Selection Panel can justify the nature of duties.**
10. Experience and qualification will be reckoned as on the date of interview.
11. No TA / DA shall be paid to the candidates for attending the interview.

12. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the SCBS, Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
13. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
14. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
15. Candidate has to stay at Rashtriya Raksha University Lavad Campus, if required.
16. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University.
17. Reporting time for walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
18. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
19. Qualified female, reserved category, minority candidates are strongly encouraged.
20. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
21. Candidate has to download the brief profile of the candidate for teaching or non-teaching staff for walk-in-interview from the RRU website. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
22. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
23. If you have any query/questions/information, please write only on **aa.bs@rru.ac.in**

Schedule of Walk-In-Interview**School of Criminology & Behavioural Science****Rashtriya Raksha University**

Sr. No.	Name of Post	Date of Interview	Reporting Time	Interview Time
01	Assistant Professor (Clinical Psychology)	18-02-2022	10:30am	11:00am
02	Assistant Professor (Clinical Psychology)	18-02-2022	10:30am	11:00am
03	Clinical Psychologist (RCI Registered)/Lecturer	18-02-2022	10:30am	11:30am
04	Research Associate cum Admin Assistant (Women & Safety Division)	18-02-2022	10:30am	12:00pm
05	Research Assistant	18-02-2022	10:30am	12:00pm
06	Administrative Officer	18-02-2022	10:30am	12:30pm

COVID-19 Guidelines to be followed during the walk-in-interview.

1. Candidate will not be allowed for **walk-in-interview**, if he/she has any COVID like symptoms. He/ she have to submit the attached declaration from before entering in the premises.
2. Face-mask is compulsory & installed Arogya setu APP in his/her mobile throughout the process of **walk-in-interview**
3. Any Luggage will not be allowed within the premises during **walk-in-interview**. It should be keep outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **walk-in-interview**.
5. All the Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.

CORONA VIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of walk-in interview:
5. Have You Travelled abroad in past three months ? Yes _____ No _____.
(If Yes, then answer question 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?
Yes _____ No _____. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent Pain in the Chest		

I undersigned, herewith declare that all information given above are true to best of my knowledge and I currently do not live in containment zone as per notified by Government.

Date:

Name & Signature of Candidate: