



# GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

(SPV of GOI and GOG)

(Formerly known as Metro-Link Express for Gandhinagar And Ahmedabad (MEGA) Company Limited)

No. GMRCL/HR/RECT/Nov-23/10

Date: 9<sup>th</sup> November, 2023

## **RECRUITMENT NOTIFICATION FOR APPOINTMENT ON DEPUTATION BASIS.**

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of Ahmedabad Metro Rail Project Phase-I, Phase-II and Surat Phase-I and its Operations & Maintenance.

**GMRC invites applications from qualified and experienced candidates as per the following post and appointment will be only on deputation on standard terms & conditions of the Organization:**

Sr · N o.	Name of Post	No. of post	Essential experience	Max. Age as on date of advt.
1	<b>General Manager (HR) on deputation basis</b>	1 No.	Official should have total 18 years of executive level experience and must be presently working in the IDA pay scale Rs. 100000-260000/- or CDA pay matrix level 13A (7 <sup>th</sup> CPC) or is working for atleast 3 years in the IDA pay scale of Rs. 90000-240000/- or CDA pay matrix level 13 (7 <sup>th</sup> CPC).  The candidates should have knowledge of recruitment, HR policies, establishment matters and service matters etc.	55 years

### **1. CONDITIONS**

- i. Candidates who have appeared for interviews conducted by GMRC for the above said post on an earlier occasion need not send their applications again unless there is a change in the eligibility criteria.
- ii. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
- iii. The experience is post qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview /selection.
- iv. Any canvassing by or on behalf of the candidates or to bring political or other outside influence regards to selection/appointment shall be disqualification.
- v. Age Limits and Experience will be reckoned as on date of advertisement.
- vi. Applicants shall apply through proper channel, after forwarding the advance copy and shall produce a "No Objection Certificate" from their employer at the time of interview.
- vii. Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- viii. GMRCL management reserves the right to cancel or amend this advertisement.
- ix. GMRC reserves the right to offer a grade lower than that which was applied for by the candidates.
- x. Any corrigendum/ addendum to this advertisement will be displayed only on the Company's website. Applicants are requested to visit the website from time to time for all updates.
- xi. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
- xii. The candidate shall have to indicate his/her acceptance to the offer within three working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.
- xiii. GMRC shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
- xiv. Management reserves the right to assess fitness or otherwise of the candidates selected.
- xv. Original Documents in support of qualification and relevant experience shall be shown and photocopies of the same to be submitted along with the Resume at the time of interview.



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## 2. HOW TO APPLY

The applicants may apply through proper channel for selection on deputation basis for the above mentioned vacancy in the prescribed Proforma.

Eligible officials may submit simultaneously a copy of the application to their administrative officer (HQ/Department, etc.) for forwarding the application to GMRC, indicating No Objection, Vigilance/D&AR clearance/APAR, etc.

The forwarded applications of the eligible applicants along with the vigilance/D&AR clearance and APARs to GMRC office at the below address:

**Director (Finance)**  
**Block -1, First Floor, Karmayogi Bhavan,**  
**Behind Nirman Bhavan,**  
**Sector 10/A, Gandhinagar: 382010**

A scanned copy of the Duly Filled in and signed proforma in pdf format may also be sent by candidate through e-mail to [career@gujaratmetrorail.com](mailto:career@gujaratmetrorail.com).

**The following documents should be attached by the applicants in support against their Age, Qualification & Experience.**

- a. Detailed curriculum vitae
- b. Proof of age: Matriculation/Birth Certificate/Aadhar card
- c. Educational Qualification: All year/semester marksheets & degree/diploma certificates
- d. Experience: Experience/service certificate of past employments with details of date of joining, date of reliving, department worked mentioned clearly.  
Details of current organization: appointment letter, proof of date of joining & latest payslip,  
All certificates should be attached in chronological order.

The copy of the supporting documents should be attached along with application form, failing which the application will be treated as incomplete. Non- submission of documents along with the Resume, will lead to rejection of candidature at any stage during the process of recruitment.

Application forwarded through any other means including fax, e-mail will not be entertained.

**The last date of submission of application is 20<sup>th</sup> November, 2023.**

## 3. TIME & DATE OF INTERVIEW

Call letters for interview will be issued to shortlisted applicants indicating Time, Date and Venue of the Interview through registered email.

**S/d**  
**Director (Finance)**