



**ADVERTISEMENT FOR THE POST OF
DIRECTOR (GETRI) ON CONTRACTUAL BASIS**



Institute Background.

Gujarat Energy Training & Research Institute (GETRI) is an autonomous training and research Institute promoted by Gujarat Urja Vikas Nigam Limited and its six Subsidiary Companies. It was established with a view to offer a platform for providing state-of-the-art facilities for training, Management Development, skills up-gradation, research and documentation of best practices in the Power Sector.

GETRI is equipped with full-time & visiting faculties with expertise in core power sector activity i.e. Generation, Transmission, Distribution along with Regulatory, IT, Finance, Commerce and HR. The Institute also calls upon eminent external faculties with rich and vast experience in their respective fields throughout India. The institute is equipped with Air Conditioned Auditorium, 3 Class Rooms, Computer Lab, Conference Room, Library, Gymnasium and 55 Air conditioned Rooms' Hostel with dining facility.

Company is looking for Director (GETRI) on contractual basis. GUVNL invites applications from the suitable candidates meeting with the following criteria for the post of Director (GETRI) on contractual basis.

Director (GETRI) on contractual basis.

Sr. No.	Criteria	Description
01.	No of post	01 (One)
02.	Minimum Educational Qualification	BE or B Tech in Electrical Engineering and MBA from Recognized University/Institutes.
03.	Desirable Qualification	ME / M. Tech. /M. Phil/ Ph. D.
04.	Experience	<ul style="list-style-type: none">• The incumbent must possess 15 years' or more experience in Training & Development activity in Power Utilities / Industry / reputed Training Institutes.• Out of 15 years Minimum 05 years' experience as Sr. Faculty/ Head of Training, Development & Research Institutes.• Capable of managing Training Delivery and Training Infrastructure, Capacity Building Exercise.• Design, Conduct and Evaluation of Training Programmes as per Company's Objectives.• Identifying Industry Trends and making the organization ready for future challenges through Training and skill up

		<p>gradation of existing manpower.</p> <ul style="list-style-type: none"> • Imparting effective induction training to young engineers/ professionals. • Expected to have in depth knowledge of latest trends and aspects of imparting training and management development programmes and passion for employee development. • proficiency in computers to be able to work in ERP environment
05.	Age	Below 55 years on the last date of submission of application.
06.	Tenure	The position is for contractual appointment for initial period of 03 (three) years which will be extendable for another 02 (two) years based on performance during initial period of 03 (three) years.
07.	Pay	The post carries consolidated package of Rs. 22.00 Lacs per annum inclusive of all. However, in case of exceptional candidate, it shall be negotiable.
08.	Role & Responsibilities	<ul style="list-style-type: none"> • The role involves strategizing training function and aligning it with the organizational strategy, objectives and goals so that the strategy, objective and goals of the organization are achieved and thereby improvement in the performance of GUVNL and Subsidiary Companies. • The incumbent shall have to keep track on the technological development in the Power Sector and assist the Subsidiary Companies in up-gradation of skills in technical, commercial & managerial aspects of the Power Sector and allied matters. • The responsibilities of Director GETRI shall also include but not limited to overseeing the design, launch and delivery of training programmes as per annual training Schedule with a view to achieve effective outcomes and positive impact for development of our human resources. • Overseeing In-house Training management and Outside Training programmes all over India. • Ensuring budgetary controls and execution of training programmes in a cost-effective and timely manner. • The incumbent shall be heading the Training & Research Institute and shall be responsible for overall supervision of Admin wing, Training wing, C-NET wing, Consultancy wing of the facility. • The incumbent shall be responsible to assess the effectiveness of training programmes through effectiveness evaluation, feedback and performance metrics. • Adopt e-learning tools and technologies relevant for advancement of training activities. • Meet the regulatory and compliance requirement for the facility.

		<ul style="list-style-type: none"> • Communicate with stake holders to understand the training needs. • Continuously improve training programmes to meet changing organization needs and industry trends. • Collaborating with other departments and Senior Management to ensure alignment of training activities with organizational goals. • Promoting a culture of learning and development within the organization. • Looking after statutory requirements such as entry into MOU with reputed institutes for design, development and implementation of training. • Any other responsibilities as assigned by the Management/ Authorities.
09.	Skills	<ul style="list-style-type: none"> • Strong leadership skills, excellent communication, technology proficiency, budget management, deep understanding of the industry, regulatory compliance knowledge, resourcefulness, excellent presentation skills, strategic thinking, negotiations skills.

Interested person who possess the required qualification and experience may **apply online** on https://www.guvnl.com/guvnl_vacancies.html. Starting date of registration is **24/11/2023 10.00 am onwards** and last date of registration is **14/12/2023 till 06.00 pm**. Also send soft copy of the duly filled in application format along with scanned copies of relevant documents mentioned under on gujaraturja@gebmail.com by email till **14/12/2023 till 06.00 pm**. Application from a person who does not fulfill the eligibility criteria shall not be entertained.

LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE ONLINE APPLICATION.

01. Online Application Form, duly filled along with one passport size photograph, affixed on the space provided on the application form.
02. Detailed Resume.
03. School Leaving Certificate/ or any other birth proof.
04. Copy of Mark sheets of all education qualification.
05. Degree certificate of all education qualification.
06. Certificate specifying the percentage equivalent to grades (if applicable).
07. Experience Certificates or Relieving Letters of past employment.
08. Appointment Letter of present employment.
09. Promotion order/ Pay slip or any proof as a supporting document of promotion at present employment (if applicable).
10. NOC from present employer for candidates working in Govt./ Semi Govt./PSU/ Public Ltd.(if applicable).
11. Identification Proof (Voter ID/ Pan Card/Aadhar Card/Driving License etc).
12. Departmental candidates are also required to submit a copy of appointment letter & ID Card.

Note: Submission of above documents is to be made by the candidates within stipulated time, failing which, his/her candidature shall be cancelled for the post.

GENERAL TERMS AND CONDITIONS:

The Candidates are requested to carefully read the terms and conditions stated below:

01. Candidates are requested to **apply Online only**, if they are fulfilling requisite criteria. Candidate has to doubly ensure that he/she fulfil all the requisite criteria. All the documents of selected Candidates shall be verified at appropriate stage and if found not fulfilling any criteria, his/her candidature shall be cancelled immediately and his/her shortlisting in selection list shall not be a ground for claiming employment.
02. The candidates who have secured grades in their result (graduation) shall have to submit a certificate issued by their University/Institute specifying percentage equivalent to the grades obtained by them along with decimals.
03. Applications received from candidates not submitting any of the above documents/ submitting incomplete application form/resume shall not be considered for further process of recruitment.
04. The candidates shortlisted for Online Test/ Personal Interview on basis of their “on line applications” shall be required to email documents as stated above & the same shall be verified with original certificates as and when required.
05. The Management reserves the right to short-list, select and reject any candidates for Online Test/ Personal Interview as the case may be for selection.
06. Filling up of the post is at the discretion of Management based on suitability of candidates. The decision of management in all matters relating to eligibility, acceptance or rejection of the application made, shall be final and management will not entertain any enquiry or correspondence in this regard.
07. The Management reserves the right to cancel the Selection List / Waiting List at any time at its sole discretion, without assigning any reasons thereof.
08. The candidates working in Government/ Semi Government or PSU Organization shall have to produce “NO OBJECTION CERTIFICATE” from the concerned organization whenever asked as the case may be, failing which, their candidature will be disqualified.
09. If the selected candidate is working in any company or organization, he/she will have to produce relieving letter from the previous employer at the time of resuming their duty, failing which, their appointment order shall stand cancelled.
10. Mere submission of online application does not guarantee the adequacy of candidature for being considered for the further selection process.
11. Candidates are requested to visit on https://www.guvnl.com/guvnl_vacancies.html for regular updates regarding schedule of test and other relevant notifications. GUVNL does not owe any responsibilities, if any candidate fails to note latest updates, no claims shall be entertained.

12. Any application, seeking any information, will not be entertained till the completion of the entire recruitment process.
13. Canvassing in any form shall debar the candidate from selection.

Help Desk
For any query you may contact Ms. Shikha Sheth on 6359638595 or send an E-mail on gujaraturja@gebmail.com

J T RAY
GENERAL MANAGER (HR)